

RISK ASSESSMENT FORM

Assessment No: 67	Locations/ Dept Oakfield	Persons Involved in or affected by task:	
Assessment Date: 22/3/21	Assessor's Name Matt Crane		
Task/ Activity/ Area Assessed		Employees	X
Hardplay netball courts		Visitors	x
		Contractors	X
		Members of the public	X
		Others	

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
COVID-19	Staff, members, hirers, contractors	<p>Signage to be fixed in agreed locations to provide route implemented to maintain 2m social distancing.</p> <p>Signage to be placed at all entrances and exits re-enforcing the COVID-19 procedures. These procedures will include regular washing of hands or use of alcohol gel rub/foam on entry and on exit, maintaining 2m distancing in relevant places and adherence to Government guidance.</p> <p>Changing rooms and showers to be taken out of use until further notice</p> <p>Netball entrance gates will be kept open during opening times to reduce touchpoint areas</p>	<p>Member communication advising of the new procedures and requirements upon re-opening</p> <p>Send regular communications to staff, members, hirers, and contractors of COVID-19 guidelines.</p> <p>Re training of staff to remind them of the COVID -19 policies and procedures and where necessary to implement such procedures.</p> <p>Review the payment procedure for payments that are made at reception.</p>	<p>MR</p> <p>MR</p> <p>WA</p> <p>Senior Management</p>	<p>March 21</p> <p>March 21</p> <p>March 21</p> <p>March 21</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Planned</p> <p>Completed</p>

		<p>One way system to be used on court entrance and exit.</p> <p>Netball posts will be in place prior to any bookings to reduce touch points.</p> <p>Any chairs removed from the playing area.</p> <p>No hiring or purchase of balls. All players / teams will be required to bring their own equipment.</p> <p>Following Government guidelines to meet the criteria of what sports and in what capacity are entitled.</p> <p>Cleaning staff will be regularly cleaning touchpoints in allocated outdoor toilet areas throughout their shifts noting times of clean on equipment.</p> <p>PPE items to be provided to all cleaners, including disposable head caps, face masks, gloves, apron and show covers. Each cleaner to be given their own shield. Training will be provided on the cleaning of shields and the disposal of disposal PPE items.</p> <p>All online / contactless / cashless payments will be required with payment expected in advance</p> <p>First aid – only to be applied in emergencies. All teams to provide 3rd party insurance or signature of disclaimer.</p> <p>Monitor Government guidance and make necessary changes as the situation changes</p>				
Injury from Sporting Activity	Members of the public risk injury from incorrect playing techniques	<p>Qualified coaching staff for programmed activities.</p> <p>Notices state that members and their guests are</p>				

		<p>reminded that it is their responsibility to ensure that their medical condition is satisfactory for the activity they wish to pursue.</p> <p>Qualified first aider on site at all times. All injuries are reported and monitored.</p> <p>High fences are positioned behind the goals to reduce the risk of spectators getting hit by balls.</p>				
Slips and trips	Staff and members of the public may be injured if they slip or trip on uneven surface	<p>Covers are fitted over the holes for tennis and netball posts.</p> <p>Bins are provided on all pitches to prevent rubbish blowing onto the playing surface.</p> <p>Additional goals are kept by the fences.</p>	Coach and organizer to access playing area is safe before starting any session. Any issues to be reported to the Duty Manager immediately.			
Manual handling Lifting and moving heavy objects or objects that are difficult to grasp	Staff risk injuries or back pain from handling or moving heavy/bulky objects, eg Hockey and football goals and sporting equipment	Staff are trained in correct manual handling techniques.	Review annually training needs analysis to ensure all staff are reminded and new staff have been trained.			
Heavy equipment falling on staff or members of the public	Staff or members of the public may suffer fatal injury from falling goals.	Regular inspections of goalposts must be carried out to check that they are properly maintained and the weighted bar is attached correctly before the start of each session and regularly by the Maintenance team.				

Action required (note any temporary action / control measures required):	Action Review Date	Action Completed (Name and title) / Date
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Further actions that may require longer term consideration:	Action Review Date	Action Completed (Name and title) / Date

<p>Assessment Review Date (as required): 26/05/2021</p> <p>New risk assessment required: Yes / No</p> <p>Completed by (Name):</p> <p>Signature:</p>	<p>Assessment Review Date (as required):</p> <p>New risk assessment required: Yes / No</p> <p>Completed by (Name):</p> <p>Signature:</p>
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Signature: Matt Crane	Date: 08.04.21
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