

COVID-19 Risk Assessment

Outdoor Aerobic Classes

What are the hazards?		Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.	
Who might be harmed?		Members, non members, staff	
Venue Preparation			
No.	Controls Required	Mitigations	Action Taken
People Management, Instructor Best Practice and Communication			
1	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing	2m highlighted areas will be visible by markings to provide clear guidance on social distancing and control attendance numbers. Monitor Government guidance and make necessary changes as the situation changes.	
2	Communications in place so that all participants are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19	Member communication will be sent on all social media platforms advising of the area being used and the control measures upon re-opening	
3	Put in place a booking system, either online or via phone/email. Avoid cash transactions.	Booking system used to reduce capacity per hour to help sustain social distancing during opening hours. Payment platforms are being used to avoid cash transactions where possible. Class timetable to be adapted to avoid back to back classes. This will provide time to ensure the cleaning process has been maintained.	
Buildings and Venues			
4	Assess ventilation	Only outdoor classes operating from 29 th March – 16 th May.	
5	Check the venue has a daily cleaning strategy to minimise COVID-19 transmission risk	Staff training for cleaners, duty staff and receptionists to understand the COVID -19 policies and procedures and where necessary to implement such procedures. Hand Sanitizer dispensers positioned at outdoor area for both users and staff. Antibacterial spray and tissue to be provided and bins placed in the room for disposal. PPE items to be provided to all cleaners, including disposable head caps, face masks, gloves, apron and show covers. Each cleaner to be given their own shield.	
6	Ensure accesses, exits, passage, main room and stairways are safe, unobstructed, and accessible	Floor and wall signage to be fixed in agreed locations to enforce one-way system implemented to maintain 2m social distancing	
7	Understand venue requirements in relation to changing room usage	Outside Pavillion toilets only available to minimize cleaning areas and reduce indoor access. No changing rooms currently available.	

8	First aid	Qualified first aid on site to deal with emergencies.	
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